

**GRAND RAPIDS CHARTER TOWNSHIP
ZONING BOARD OF APPEALS
February 10, 2015**

A meeting of the Grand Rapids Charter Township Zoning Board of Appeals was called to order at 7:00 pm with the following present; Lee VanPopering, Jim Kubicek, George Orphan, Bev Wall and Lindsey Thiel. Also present were Supervisor Michael J. DeVries, Clerk Edward J. Robinette, Planning/Zoning Assistant Kara Hammond and Township Attorney Jim Scales. Greg Timmer and Jon Rupert were absent.

Ed Robinette gave a short demonstration of the audio/visual equipment. Mike DeVries did introductions of all staff, current and new ZBA members.

1. Approval of the May 13, 2014 minutes.

George Orphan, seconded by **Lindsey Thiel**, moved to approve the minutes as written.
Motion approved unanimously, 6-0.

2. Election of Officers for 2015.

Lee VanPopering, seconded by **Bev Wall**, moved to appoint George Orphan as Chair.
Motion approved unanimously.

Lee VanPopering, seconded by **George Orphan**, moved to appoint Bev Wall as Vice Chair.
Motion approved unanimously.

George Orphan, seconded by **Bev Wall**, moved to appoint Jim Kubicek as Secretary.
Motion approved unanimously.

3. Informal Presentation - Functions & Responsibilities of the Zoning Board of Appeals.

Attorney Jim Scales gave a presentation explaining the functions and responsibilities of the Zoning Board of Appeals, which followed the booklet he provided.

The meeting was adjourned at 8:15 pm.

Respectfully Submitted,
Jim Kubicek