GRAND RAPIDS CHARTER TOWNSHIP
REGULAR TOWNSHIP MEETING
1836 EAST BELTLINE N.E.

October 5, 2021
7:00 p.m.

AGENDA

1. Pledge of Allegiance.
2. Brief Public Comment. (Brief 2-3 minutes per person relating to agenda items).
3.* Approve minutes of the regular Township Board meeting of September 21, 2021.
4.* Consider cash disbursements and bills to be paid.
5.* Discussion of Grand Rapids Township selected funds proposed 2022 budgets.
6.* Discussion of Grand Rapids Township Fund Balance 2022 fund allocations.
7.* Grand Rapids Township project updates.
8. Board Comments.
9. Public Comments. (Please limit comments to less than 5 minutes and state your name and address for the recording secretary)
10. Adjournment.

GRAND RAPIDS CHARTER TOWNSHIP
REGULAR TOWNSHIP BOARD MEETING
September 21, 2021

A meeting of the Grand Rapids Charter Township Board was called to order at 7:00 pm by Supervisor DeVries. The meeting was held in the Township Hall. The following were present: Supervisor Michael DeVries, Clerk Edward Robinette, Treasurer David Van Dyke, and Trustees Vas Christopoulos, Meghan Mott, and Lee Van Popering. Trustee Phil Yeiter was absent. There were two people in the audience.

1. **PLEDGE OF ALLEGIANCE.**

2. **BRIEF PUBLIC COMMENT.** There were none.

3. **APPROVE THE MINUTES OF THE REGULAR TOWNSHIP BOARD MEETING OF SEPTEMBER 7, 2021.**

   Lee Van Popering, seconded by Vas Christopoulos, moved approval of the minutes as presented. The motion passed unanimously.

4. **CONSIDER CASH DISBURSEMENTS AND BILLS TO BE PAID.**

   Lee Van Popering, seconded by Meghan Mott, moved to approve the cash disbursements and bills to be paid as presented. The motion passed unanimously.

5. **CONSIDER APPOINTMENT OF GRAND RAPIDS TOWNSHIP LT. LUKE WERDON AS FIRE CHIEF.**

   Lee Van Popering, seconded by Vas Christopoulos, moved approval of appointment as presented. The motion passed unanimously.

6. **CONSIDER APPROVAL TO HIRE PAID-ON-CALL FIREFIGHTER MICHAEL THOMASMA.**

   Lee Van Popering, seconded by David Van Dyke, moved approval of the request as presented. The motion passed unanimously.

7. **DISCUSSION OF 2022 BUDGET AND ASSOCIATED POLICIES.**

   Supervisor DeVries briefed the Township Board regarding the 2022 budget.

8. **MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL DIRECTOR ELECTION.**

   Lee Van Popering, seconded by Meghan Mott, moved to authorize the Clerk to vote the ballot on behalf of the Township. The motion passed unanimously.

9. **BOARD COMMENTS.** There were none.

10. **PUBLIC COMMENTS**. Rick Pocklington, of 1061 Whitewood Farms NE, commented on repairs to the bike trail on Crahen at Leonard.

11. **ADJOURNMENT.** The meeting was adjourned at 7:15 pm.

Edward J. Robinette, Clerk
GRAND RAPIDS CHARTER TOWNSHIP

Check Date	Bank	Check	Vendor	Vendor Name	Amount	
Bank GEN GENERAL CHECKING						
09/09/2021	GEN	13995			0.00	V
09/09/2021	GEN	13996			0.00	V
09/09/2021	GEN	13997			0.00	V
09/09/2021	GEN	13998			0.00	V
09/09/2021	GEN	13999			0.00	V
09/09/2021	GEN	14000			0.00	V
09/09/2021	GEN	14001			0.00	V
09/09/2021	GEN	14002			0.00	V
09/09/2021	GEN	14003			0.00	V
09/09/2021	GEN	14004			0.00	V
09/09/2021	GEN	14005			0.00	V
09/09/2021	GEN	14006			0.00	V
09/09/2021	GEN	14007			0.00	V
09/09/2021	GEN	14008			0.00	V
09/09/2021	GEN	14009			0.00	V
09/09/2021	GEN	14010			0.00	V
09/09/2021	GEN	14015			0.00	V
09/09/2021	GEN	14034	ARROWASTE	ARROWASTE, INC.	264.30	
09/09/2021	GEN	14035	ATT	AT&T	133.58	
09/09/2021	GEN	14036	COMCAST	COMCAST	10.61	
09/09/2021	GEN	14037	CONSUMERS	CONSUMERS ENERGY	9,179.83	
09/09/2021	GEN	14038	DTE	DTE ENERGY	356.26	
09/09/2021	GEN	14039	KCI	KCI	37.62	
09/09/2021	GEN	14040	SPEEDWAY	SPEEDWAY - WEX BANK	1,078.51	
09/10/2021	GEN	13986	ABSOPURE	ABSOPURE WATER CO	52.50	
09/10/2021	GEN	13987	ADDORIO	ADDORIO TECHNOLOGIES LLC	1,515.31	
09/10/2021	GEN	13988	ALLEGRA	ALLEGRA	50.00	
09/10/2021	GEN	13989	ANA SINGH	ANA SINGH	250.00	
09/10/2021	GEN	13990	APPLIED IM	APPLIED IMAGING	264.71	
09/10/2021	GEN	13991	AQUATIC DO	AQUATIC DOCTORS LAKE MGMT	795.00	
09/10/2021	GEN	13992	BDR EXECUT	BDR EXECUTIVE CUSTOM HOMES INC	3,240.00	
09/10/2021	GEN	13993	COVERALL	COVERALL OF WEST MICHIGAN	253.00	
09/10/2021	GEN	13994	FHPS	FOREST HILLS PUBLIC SCHOOLS	6,878.29	
09/10/2021	GEN	14011	GR TREAS	GRAND RAPIDS CITY TREAS.	1,896.25	
09/10/2021	GEN	14012	GRCC	GRAND RAPIDS COMMUNITY COLLEGE	768.70	
09/10/2021	GEN	14013	GREAT LAKE	GREAT LAKES PAVING	89,835.00	
09/10/2021	GEN	14014	JFL WINDOW	JFL WINDOW CLEANING LLC	550.00	
09/10/2021	GEN	14016	K INVEST	K INVESTIGATIONS LLC	750.00	
09/10/2021	GEN	14017	KC HEALTH	KENT COUNTY HEALTH DEPT	32.00	
09/10/2021	GEN	14018	KC SET	KENT COUNTY SET	2,627.67	
09/10/2021	GEN	14019	KC TREASUR	KENT COUNTY TREASURER	2,965.69	
09/10/2021	GEN	14020	KCT LAW	KENT COUNTY TREASURER DEPARTMENT	31,964.63	
09/10/2021	GEN	14021	K C TREAS	KENT COUNTY TREASURER'S OFFICE	90.00	
09/10/2021	GEN	14022	KDL	KENT DISTRICT LIBRARY	716.55	
09/10/2021	GEN	14023	KISD	KENT INTERMEDIATE SCHOOL DISTRICT	2,422.59	
09/10/2021	GEN	14024	LOWES	LOWE'S	141.11	
09/10/2021	GEN	14025	LUSCIOUS L	LUSCIOUS LANDSCAPES	6,818.00	
09/10/2021	GEN	14026	MML	MICHIGAN MUNICIPAL LEAGUE	26,122.00	
09/10/2021	GEN	14027	MIKA MEYER	MIKA MEYERS	15,415.00	
09/10/2021	GEN	14028	OFFICE DEP	OFFICE DEPOT	123.15	
09/10/2021	GEN	14029	PLEUNE	PLEUNE SERVICE COMPANY	1,042.58	
09/10/2021	GEN	14030	PROFESSION	PLM LAKE & LAND MGMT CORP	1,002.00	
09/10/2021	GEN	14031	PRECISION	PRECISION DATA PRODUCTS INC	51.10	
09/10/2021	GEN	14032	SAHALE	SAHALE LLC	1,780.53	
09/10/2021	GEN	14033	VERSLUYS R	VERSLUYS, ROBERT	1,500.00	
09/21/2021	GEN	14045	ATT	AT&T	60.62	
09/21/2021	GEN	14046	ATT	AT&T	144.96	
09/21/2021	GEN	14047	BCN	BLUE CARE NETWORK OF MICHIGAN	5,518.27	
09/21/2021	GEN	14048	COMCAST	COMCAST	198.40	
09/21/2021	GEN	14049	CONSUMERS	CONSUMERS ENERGY	2,195.54	
09/21/2021	GEN	14050	POSTMASTER	POSTMASTER	25.00	
09/24/2021	GEN	14051	ABSOPURE	ABSOPURE WATER CO	45.00	
09/24/2021	GEN	14052	ADVANCE	ADVANCE NEWSPAPERS	1,270.82	
09/24/2021	GEN	14053	BESCO	BESCO WATER TREATMENT INC	28.00	
09/24/2021	GEN	14054	BUIST	BUIST ELECTRIC	24,219.00	
09/24/2021	GEN	14055	BURNHAM &	BURNHAM & FLOWER AGENCY	9,658.00	
09/24/2021	GEN	14056	GR8SW	GR8SWITCH	391.67	
09/24/2021	GEN	14057	GR S&W	GRAND RAPIDS CITY-WTR SYS	280.65	
09/24/2021	GEN	14058	KCI	KCI	1,374.09	
09/24/2021	GEN	14059	KCT LAW	KENT COUNTY TREASURER DEPARTMENT	37,256.82	
09/24/2021	GEN	14060	KLEYN	KLEYN MOBILE REPAIR LLC	575.58	
09/24/2021	GEN	14061	KNIGHT W	KNIGHT WATCH	1,354.40	
09/24/2021	GEN	14062	KOOL CHEVY	KOOL CHEVROLET	516.16	
09/24/2021	GEN	14063	MI TRAILS	MICHIGAN TRAILS MAGAZINE	375.25	
09/24/2021	GEN	14064	MOORE & BR	MOORE & BRUGGINK INC	18,734.83	
09/24/2021	GEN	14065	GENUINE	NAPA AUTO PARTS	3.39	
09/24/2021	GEN	14066	NYE UNIFOR	NYE UNIFORM COMPANY	175.01	
09/24/2021	GEN	14067	OFFICE DEP	OFFICE DEPOT	70.80	

Check Date	Bank	Check	Vendor	Vendor Name	Amount
09/24/2021	GEN	14068	PLEUNE	PLEUNE SERVICE COMPANY	1,347.01
09/24/2021	GEN	14069	PROFESSION	PLM LAKE & LAND MGMT CORP	330.00
09/24/2021	GEN	14070	ROTHLEY R	ROTHLEY, ROBIN	193.76
09/24/2021	GEN	14071	SHELDON	SHELDON CLEANERS	9.24

GEN TOTALS:

Total of 82 Checks:	319,326.34
Less 17 Void Checks:	0.00
Total of 65 Disbursements:	319,326.34

INVOICE APPROVAL BY VENDOR REPORT FOR GRAND RAPIDS TOWNSHIP
EXP CHECK RUN DATES 09/21/2021 - 09/21/2021
UNJOURNALIZED
BOTH OPEN AND PAID

	Claimant	Amount Claimed	Amount Owed	Amount Rejected
1.	AT&T	205.58		
2.	BLUE CARE NETWORK OF MICHIGAN	5,518.27		
3.	COMCAST	198.40		
4.	CONSUMERS ENERGY	2,195.54		
5.	POSTMASTER	25.00		
	TOTAL ALL CLAIMS	8,142.79		

INVOICE APPROVAL BY VENDOR REPORT FOR GRAND RAPIDS TOWNSHIP
EXP CHECK RUN DATES 10/08/2021 - 10/08/2021
UNJOURNALIZED
BOTH OPEN AND PAID

	Claimant	Amount Claimed	Amount Owed	Amount Rejected
1.	APPLIED IMAGING	211.48		
2.	AQUATIC DOCTORS LAKE MGMT	795.00		
3.	BUIST ELECTRIC	51,476.00		
4.	GRAND RAPIDS CITY-WTR SYS	1,195.30		
5.	GREAT LAKES PAVING	66,370.00		
6.	K INVESTIGATIONS LLC	750.00		
7.	KENT COUNTY TREASURER DEPARTMENT	35,608.02		
8.	LUSCIOUS LANDSCAPES	8,901.00		
9.	MID-MI ASSOC OF ASSESING OFFICERS	20.00		
10.	MIRIAM ASHBY	120.00		
11.	PITNEY BOWES INC	47.46		
12.	VERSLUYS, ROBERT	1,500.00		
13.	WEST MICHIGAN DOOR CO.	192.93		
	TOTAL ALL CLAIMS	167,187.19		

MICHAEL J. DEVRIES
SUPERVISOR

EDWARD J. ROBINETTE
CLERK

DAVID A. VAN DYKE
TREASURER

GRAND RAPIDS
CHARTER TOWNSHIP
EST. 1834

LEE VANPOPERING
TRUSTEE

PHIL YEITER
TRUSTEE

VASILIKI CHRISTOPOULOS
TRUSTEE

MEGHAN MOTT
TRUSTEE

Item # 5

October 5, 2021

TO: Grand Rapids Charter Township Board of Trustees

FROM: Michael J. DeVries
Township Supervisor

RE: 2022 Selected Funds Discussion

RECOMMENDATION

Review of the proposed 2022 Grand Rapids Township selected funds: Improvement Revolving Fund, Lakes Management Fund, and Building Fund.

BACKGROUND

See attached preliminary budgets for three Grand Rapids Township Funds.

1836 EAST BELTLINE N.E. • GRAND RAPIDS, MI 49525-4514
PHONE: (616) 361-7391 • FAX: (616) 361-6620 • WEB SITE: WWW.GRANDRAPIDSTWP.ORG

Grand Rapids Charter Township
-- 2022 Proposed Budget --

October 5, 2021

Section I – Operational Fund
General Fund

Section II – Assigned Funds
Improvement Revolving Fund

Section III – Committed Funds
Courthouse at Knapp Corner Fund
Recreational Trails Fund
East Beltline Landscape Fund
Parks Fund
Buildings and Grounds Fund

Section IV – Restricted Funds
Street Lighting Fund
Lakes Management Fund
Building Fund

Grand Rapids Charter Township
-- 2022 Proposed Budget --

SECTION II
ASSIGNED FUNDS

Improvement Revolving Fund

The fund is used primarily for Water/Sewer Utility improvement needs within the Township. The fund balance was created with revenues generated by the savings incurred by the early payoff of Grand Rapids Township bonds sold to extend water and sewer services to a number of neighborhoods some 35 years ago.

Over the years the Improvement Revolving Fund has been used for numerous water and sewer extension projects requested by residents, the school districts and others. This allows Grand Rapids Township to fund projects that are then paid back to the Township to replenish the fund for the provision of future needs.

The 2022 projected Fund Balance will increase due to interest income and potential deferred payback agreements. There are no expected expenditures. The Fund Balance is compliant with policy.

Fund Summary	
Projected Revenues	$5,200
Projected Expenditures	$0
Fund Balance Change	$5,200

BUDGET REPORT FOR GRAND RAPIDS TOWNSHIP
Fund: 246 IMPROVEMENT REVOLVING FUND
Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000 - 000						
246-000-665	INTEREST	34,950	13,144	30,000	2,458	3,200
246-000-670	PENALTY ON SPECIAL ASSESSMENTS	0	0	0	0	0
246-000-671	MISCELLANEOUS INCOME	9,366	27,191	2,400	1,266	2,000
246-000-672	INTEREST SPECIAL ASSESSMENTS	0	0	0	0	0
246-000-675	WATER/SEWER EXTENSION	115,465	0	0	0	0
246-000-676	TRAILS	90,000	0	0	0	0
246-000-686	COURTHOUSE PROPERTY	0	0	0	0	0
246-000-998	TRANSFER IN	0	544,273	0	0	0
Totals for dept 000 - 000		249,781	584,608	32,400	3,724	5,200
Dept 440 - CAMERON/SCHIMPERLE						
246-440-675	ASSESSMENTS	0	0	0	0	0
Totals for dept 440 - CAMERON/SCHIMPERLE		0	0	0	0	0
Dept 482 - NORTHEAST						
246-482-675	ASSESSMENTS	0	0	0	0	0
Totals for dept 482 - NORTHEAST		0	0	0	0	0
Dept 487 - WHITE HILLS						
246-487-675	ASSESSMENTS	0	0	0	0	0
Totals for dept 487 - WHITE HILLS		0	0	0	0	0
Dept 490 - WOODSBORO/WOODSBORO COURT						
246-490-675	ASSESSMENTS	0	0	0	0	0
Totals for dept 490 - WOODSBORO/WOODSBORO COURT		0	0	0	0	0
TOTAL ESTIMATED REVENUES		249,781	584,608	32,400	3,724	5,200

BUDGET REPORT FOR GRAND RAPIDS TOWNSHIP
Fund: 246 IMPROVEMENT REVOLVING FUND
Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
APPROPRIATIONS						
Dept 260 - GENERAL OFFICE						
246-260-804	BANK FEES	0	0	0	0	0
246-260-956	MISCELLANEOUS EXPENSES	0	0	0	0	0
Totals for dept 260 - GENERAL OFFICE		0	0	0	0	0
Dept 265 - BUILDING AND GROUNDS						
246-265-951	CAPITAL IMPROVEMENTS	0	0	0	0	0
Totals for dept 265 - BUILDING AND GROUNDS		0	0	0	0	0
Dept 445 - ENGINEERING						
246-445-832	TRAILS	90,000	0	0	0	0
Totals for dept 445 - ENGINEERING		90,000	0	0	0	0
Dept 477 - 3 MILE/DUNNIGAN SEWER/WATER						
246-477-970	CAPITAL OUTLAY	0	0	0	0	0
Totals for dept 477 - 3 MILE/DUNNIGAN SEWER/WATER		0	0	0	0	0
Dept 536 - WATER AND/OR SEWER SYSTEMS						
246-536-970	CAPITAL OUTLAY	162,632	2,140	1,200	0	0
Totals for dept 536 - WATER AND/OR SEWER SYSTEMS		162,632	2,140	1,200	0	0
Dept 996 - TRANSFER OUT						
246-996-999	TRANSFER OUT	350,000	0	0	0	0
Totals for dept 996 - TRANSFER OUT		350,000	0	0	0	0
TOTAL APPROPRIATIONS		602,632	2,140	1,200	0	0
NET OF REVENUES/APPROPRIATIONS - FUND 246		(352,851)	582,468	31,200	3,724	5,200
	BEGINNING FUND BALANCE	1,835,596	1,482,745	2,065,214	2,065,214	2,068,938
	ENDING FUND BALANCE	1,482,745	2,065,213	2,096,414	2,068,938	2,074,138

Grand Rapids Charter Township
-- 2022 Proposed Budget --

SECTION IV
RESTRICTED FUNDS

Street Lighting Special Assessment Fund

The Street Lights in Grand Rapids Township are owned, operated and maintained by contract with Consumers Energy. Property owners that receive the benefit of street lights are assessed $33.00 annually on their winter property tax bill. Property owners that request higher voltage (businesses, recreational and associations) are invoiced annually based on a fee schedule for that specific purpose.

Fund Summary	
Projected Income	$00,000
Projected Expenditures	$00,000
Projected Surplus	$000

Lakes Management Special Assessment Fund

The Lakes Management fund includes 5 individual lake treatment districts that each decide the amount to assess each year and the amount to allocate for lake treatments. Grand Rapids Township collects the assessments and administers the payment of invoices.

Fund Summary	
Projected Income	$33,042
Projected Expenditures	$33,042
Projected Surplus	$0

Building Fund

The Building fund receives revenue from the collection of building permit fees. Expenditures are attributed to the expense of processing the permits.

Fund Summary	
Projected Income	$220,000
Projected Expenditures	$256,936
Projected Surplus	($36,936)

BUDGET REPORT FOR GRAND RAPIDS TOWNSHIP
Fund: 219 STREET LIGHTING FUND
Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000 - 000							
219-000-402	TOWNSHIP TAXES	65,760	90,255	89,205	89,205	0	0
219-000-442	YEARLY REVENUE	5,135	6,000	6,000	0	0	0
219-000-665	INTEREST	220	136	100	25	0	0
219-000-998	TRANSFER IN	0	0	0	0	0	0
Totals for dept 000 - 000		71,115	96,391	95,305	89,230	0	0
TOTAL ESTIMATED REVENUES		71,115	96,391	95,305	89,230	0	0

BUDGET REPORT FOR GRAND RAPIDS TOWNSHIP
Fund: 219 STREET LIGHTING FUND
Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
APPROPRIATIONS							
Dept 448 - STREET LIGHTING							
219-448-926	STREET LIGHTS	103,664	102,522	94,950	72,978	0	0
219-448-956	STREET LIGHTS MISCELLANEOUS EXPEN	0	0	0	0	0	0
Totals for dept 448 - STREET LIGHTING		103,664	102,522	94,950	72,978	0	0
Dept 996 - TRANSFER OUT							
219-996-999	TRANSFER OUT	0	0	0	0	0	0
Totals for dept 996 - TRANSFER OUT		0	0	0	0	0	0
TOTAL APPROPRIATIONS		103,664	102,522	94,950	72,978	0	0
NET OF REVENUES/APPROPRIATIONS - FUND 219		(32,549)	(6,131)	355	16,252	0	0
	BEGINNING FUND BALANCE	61,021	28,472	22,341	22,341	22,341	22,341
	ENDING FUND BALANCE	28,472	22,341	22,696	38,593	22,341	22,341

BUDGET REPORT FOR GRAND RAPIDS TOWNSHIP
Fund: 220 LAKE MANAGEMENT FUND
Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000 - 000							
220-000-665	INTEREST	31	31	0	12	0	0
220-000-671	MISCELLANEOUS INCOME	0	0	0	0	0	0
220-000-998	TRANSFER IN	0	0	0	0	0	0
Totals for dept 000 - 000		31	31	0	12	0	0
Dept 410 - REEDS LAKE							
220-410-675	REEDS LAKE ASSESSMENTS	6,056	6,662	7,327	7,328	0	8,060
Totals for dept 410 - REEDS LAKE		6,056	6,662	7,327	7,328	0	8,060
Dept 420 - DEAN LAKE							
220-420-675	DEAN LAKE ASSESSMENTS	3,559	3,915	4,307	4,307	0	4,306
Totals for dept 420 - DEAN LAKE		3,559	3,915	4,307	4,307	0	4,306
Dept 426 - ECHO LAKE							
220-426-675	ECHO LAKE ASSESSMENTS	5,445	7,502	8,252	8,252	0	8,252
Totals for dept 426 - ECHO LAKE		5,445	7,502	8,252	8,252	0	8,252
Dept 428 - HIDDEN LAKE							
220-428-675	HIDDEN LAKE ASSESSMENTS	3,559	3,559	3,558	3,559	0	3,558
Totals for dept 428 - HIDDEN LAKE		3,559	3,559	3,558	3,559	0	3,558
Dept 431 - PERCH LAKE							
220-431-675	PERCH LAKE ASSESSMENTS	8,061	8,061	8,866	8,867	0	8,866
Totals for dept 431 - PERCH LAKE		8,061	8,061	8,866	8,867	0	8,866
TOTAL ESTIMATED REVENUES		26,711	29,730	32,310	32,325	0	33,042

BUDGET REPORT FOR GRAND RAPIDS TOWNSHIP
Fund: 220 LAKE MANAGEMENT FUND
Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
APPROPRIATIONS							
Dept 410 - REEDS LAKE							
220-410-956	REEDS LAKE EXPENSES	4,917	5,606	7,327	2,992	0	8,060
Totals for dept 410 - REEDS LAKE		4,917	5,606	7,327	2,992	0	8,060
Dept 420 - DEAN LAKE							
220-420-956	DEAN LAKE EXPENSES	600	4,213	4,307	4,995	0	4,306
Totals for dept 420 - DEAN LAKE		600	4,213	4,307	4,995	0	4,306
Dept 426 - ECHO LAKE							
220-426-956	ECHO LAKE EXPENSES	9,076	4,838	8,252	4,223	0	8,252
Totals for dept 426 - ECHO LAKE		9,076	4,838	8,252	4,223	0	8,252
Dept 428 - HIDDEN LAKE							
220-428-956	HIDDEN LAKE EXPENSES	2,322	1,154	3,558	1,500	0	3,558
Totals for dept 428 - HIDDEN LAKE		2,322	1,154	3,558	1,500	0	3,558
Dept 431 - PERCH LAKE							
220-431-956	PERCH LAKE EXPENSES	7,265	6,320	8,866	4,045	0	8,866
Totals for dept 431 - PERCH LAKE		7,265	6,320	8,866	4,045	0	8,866
Dept 446 - LAKES MANAGEMENT							
220-446-956	LAKES MANAGEMENT MISC EXPENSE	0	0	0	0	0	0
Totals for dept 446 - LAKES MANAGEMENT		0	0	0	0	0	0
Dept 996 - TRANSFER OUT							
220-996-999	TRANSFER OUT	0	0	0	0	0	0
Totals for dept 996 - TRANSFER OUT		0	0	0	0	0	0
TOTAL APPROPRIATIONS		24,180	22,131	32,310	17,755	0	33,042
NET OF REVENUES/APPROPRIATIONS - FUND 220		2,531	7,599	0	14,570	0	0
	BEGINNING FUND BALANCE	2,109	4,639	12,239	12,239	12,239	12,239
	ENDING FUND BALANCE	4,640	12,238	12,239	26,809	12,239	12,239

BUDGET REPORT FOR GRAND RAPIDS TOWNSHIP
Fund: 249 BUILDING DEPARTMENT FUND
Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
ESTIMATED REVENUES							
Dept 000 - 000							
249-000-486	INSPECTION FEES	272,192	408,865	200,000	255,241	0	220,000
Totals for dept 000 - 000		272,192	408,865	200,000	255,241	0	220,000
TOTAL ESTIMATED REVENUES		272,192	408,865	200,000	255,241	0	220,000

BUDGET REPORT FOR GRAND RAPIDS TOWNSHIP
Fund: 249 BUILDING DEPARTMENT FUND
Calculations as of 12/31/2021

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
APPROPRIATIONS							
Dept 260 - GENERAL OFFICE							
249-260-701	GENERAL ADM WAGES	32,124	45,348	50,496	30,564	0	52,516
249-260-702	SOC SEC/MEDICARE	2,707	3,787	4,305	2,513	0	4,445
249-260-826	LEGAL FEES	8,819	10,156	9,750	7,342	0	9,750
Totals for dept 260 - GENERAL OFFICE		43,650	59,291	64,551	40,419	0	66,711
Dept 371 - BUILDING INSPECTION DEPARTMENT							
249-371-958	CONTRACTUAL	217,776	327,119	160,000	204,192	0	176,000
Totals for dept 371 - BUILDING INSPECTION DEPARTME		217,776	327,119	160,000	204,192	0	176,000
Dept 400 - 400							
249-400-705	PLANNER WAGE	3,936	5,038	5,775	3,555	0	6,010
249-400-717	PENSION	4,048	5,529	8,105	3,780	0	8,215
Totals for dept 400 - 400		7,984	10,567	13,880	7,335	0	14,225
Dept 996 - TRANSFER OUT							
249-996-999	TRANSFER OUT	0	0	0	0	0	0
Totals for dept 996 - TRANSFER OUT		0	0	0	0	0	0
TOTAL APPROPRIATIONS		269,410	396,977	238,431	251,946	0	256,936
NET OF REVENUES/APPROPRIATIONS - FUND 249		2,782	11,888	(38,431)	3,295	0	(36,936)
	BEGINNING FUND BALANCE	68,366	71,147	83,036	83,036	83,036	83,036
	ENDING FUND BALANCE	71,148	83,035	44,605	86,331	83,036	46,100

MICHAEL J. DEVRIES
SUPERVISOR

EDWARD J. ROBINETTE
CLERK

DAVID A. VAN DYKE
TREASURER

GRAND RAPIDS
CHARTER TOWNSHIP
EST. 1834

LEE VANPOPERING
TRUSTEE

PHIL YEITER
TRUSTEE

VASILIKI CHRISTOPOULOS
TRUSTEE

MEGHAN MOTT
TRUSTEE

Item # 6

October 5, 2021

TO: Grand Rapids Charter Township Board of Trustees

FROM: Michael J. DeVries
Township Supervisor

RE: Discussion of Grand Rapids Township Fund Balance Policy

RECOMMENDATION

Review of Fund Balance allocations for 2022.

BACKGROUND

See attached.

1836 EAST BELTLINE N.E. • GRAND RAPIDS, MI 49525-4514
PHONE: (616) 361-7391 • FAX: (616) 361-6620 • WEB SITE: WWW.GRANDRAPIDSTWP.ORG

2021 Grand Rapids Charter Township
FUND BALANCE POLICY ALLOCATIONS

GENERAL FUND

1. Assigned Fund Balance
   a) Budget Stabilization (Minimum of 10% of prior 5 yr average expense) $325,000
2. Unassigned Fund Balance
   - minimum of 35% of prior 5 yr. average expense $1,150,000

Total General Fund $1,475,000

SPECIAL REVENUE FUNDS

1. Restricted
   a) Street Lighting (Minimum of 20% of prior years expenditure) $20,000 ✓
   b) Lakes Management (Minimum of 20% of prior years expenditure) $6,000 ✓

CAPITAL PROJECTS FUNDS

1. Committed
   a) Courthouse (Minimum fund balance) $200,000 −19,900
   b) Recreational Trails (Minimum fund balance) $1,100,000 −12,800
   c) East Beltline (Minimum fund balance) $210,000 +700
   d) Building & Grounds (Minimum fund balance) $550,000 −5,780
   e) Park (Minimum fund balance) $1,100,000 −18,000
2. Assigned
   a) Improvement Revolving (Minimum of 75% of estimated future utility projects) $2,250,000 −175,900

Total Allocations of all funds $6,911,000

MICHAEL J. DEVRIES
SUPERVISOR

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CLERK

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Item # 7

October 5, 2021

TO: Grand Rapids Charter Township Board of Trustees

FROM: Michael J. DeVries
Township Supervisor

RE: Grand Rapids Township Project Updates

RECOMMENDATION

Project Updates:

(a) 3 Mile/Evergreen Lake East Beltline Trail
(b) Township Hall Water and Sewer Connection
(c) Fulton Street Fire Station remodel project
(d) Trail repairs

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