

**GRAND RAPIDS CHARTER TOWNSHIP
REGULAR TOWNSHIP BOARD MEETING
August 17, 2021**

A meeting of the Grand Rapids Charter Township Board was called to order at 7:00 pm by Supervisor DeVries. The meeting was held in the Township Hall. The following were present: Supervisor Michael DeVries, Clerk Edward Robinette, Treasurer David Van Dyke, and Trustees Vas Christopoulos, Meghan Mott, Lee Van Popering, and Phil Yeiter. There was no one in the audience.

1. PLEDGE OF ALLEGIANCE.

2. BRIEF PUBLIC COMMENT. There were none.

3. APPROVE THE MINUTES OF THE REGULAR TOWNSHIP BOARD MEETING OF AUGUST 3, 2021.

Lee Van Popering, seconded by Meghan Mott, moved approval of the minutes as presented. The motion passed unanimously.

4. CONSIDER CASH DISBURSEMENTS AND BILLS TO BE PAID.

Lee Van Popering, seconded by Phil Yeiter, moved to approve the cash disbursements and bills to be paid as presented. The motion passed unanimously.

5. CONSIDER STATUS OF EMPLOYMENT CHANGE FOR RECEPTIONIST/ADMINISTRATIVE ASSISTANT.

Lee Van Popering, seconded by Vas Christopoulos, moved approval of the change of status to Regular part-time as presented. The motion passed unanimously.

6. CONSIDER CHANGES IN PLANNING & ZONING FEE SCHEDULE.

David Van Dyke, seconded by Lee Van Popering, moved adoption of the Planning & Zoning Fee Schedule as presented. The motion passed unanimously.

7. FIRST READING OF REPLACEMENT STORM WATER ORDINANCE.

The Storm Water Ordinance will be considered at the September 7 Board Meeting.

8. REPORT AND CONSIDERATION OF RECOMMENDATIONS BY THE PERSONNEL COMMITTEE.

Committee Chair Christopoulos, seconded by David Van Dyke, moved to adopt the following amendments to the Personnel Policy of the Township as well as revised job descriptions for Fire Chief and Lieutenant:

- a. Life Insurance coverage for all employees, excluding all elected officials, is now \$50,000.
- b. There is a new schedule of Total Time Off for employees hired after July 1, 2021
- c. There is a clarification of Total Time Off for Part-Time employees.

The motion passed unanimously.

9. **BOARD COMMENTS.** There were none.
10. **PUBLIC COMMENTS.** There were none.
11. **ADJOURNMENT.** The meeting was adjourned at 7:33 pm.

Edward J. Robinette, Clerk
GRAND RAPIDS CHARTER TOWNSHIP