



**GRAND RAPIDS CHARTER TOWNSHIP**

1836 E. BELTLINE NE - GRAND RAPIDS, MI 49525 - (616) 361-7391 - FAX (616) 361-0137

**LOT LINE ADJUSTMENT APPLICATION**

**Return this application to:**

Assessors Department  
Grand Rapids Charter Township Offices  
1836 East Beltline Avenue NE  
Grand Rapids MI 49525

**Property owners/Applicant information (Owners of each parcel affected must sign – use separate sheet if needed):**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone # ( ) \_\_\_\_\_ Cell # ( ) \_\_\_\_\_

**Address of Parcels affected –**

**Parcel #s of Properties** (41-14- - - ) + (41-14- - - ) + (41-14- - - )

**Class of New Parcels –** Residential / Commercial / Exempt

**Legal Descriptions attached -**

**Copy of Survey attached -**

Comments: \_\_\_\_\_

**A fee of \$100.00** for each new parcel number resulting from this land combination

**Proof of paid property taxes and special assessments** for the preceding five years. Provide the Land Division Tax Payment Certification Form for Kent County Treasurer’s Office (see attached) with a check payable to Kent County Treasurer for the certification fee for each parcel.

**Owner/Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Co-Owner/Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Owner/Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Co-Owner/Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**FOR OFFICE USE ONLY**

Assessor/Township Officers Action: Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**PETER MAC GREGOR**  
**Kent County Treasurer**  
**300 Monroe Avenue NW**  
**Grand Rapids, MI 49503**  
**Phone (616) 632-7500 Fax (616) 632-7505**

**Land Division Tax Payment Certification Form**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Owner City, State, Zip: \_\_\_\_\_

Property Address: \_\_\_\_\_

Property City, State, Zip: \_\_\_\_\_

Parcel ID Number: 41-14 - - \_\_\_\_\_

Attach a description of the parcel(s) to be split, combined, adjusted or changed.  
This form must also be accompanied by a receipt or check for the \$5.00 certification fee.

**CERTIFICATION DENIED**

The Kent County Treasurer's Office has found delinquent taxes on the parcel listed above and cannot issue a certification of tax payment.

Delinquent Taxes Owed: \_\_\_\_\_

**CERTIFICATION APPROVED**

**CERTIFICATION FEE OF \$5 COLLECTED**

Pursuant to House Bill 4055, the Kent County Treasurer's Office certifies that all property taxes and special assessments due to the above parcel subject to the proposed division for the five years preceding the date of the application have been paid. This certification does not include taxes, if any, now in the process of collection by the City, Village or Township Treasurer.

Certified by: \_\_\_\_\_ Date Certified: \_\_\_\_\_

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